



Advisory Committee Meeting Minutes September 11, 2019 1:00-2:30 p.m.

Attendance:

Nikki Zogg, SWDH	Nathan Jensen, West Valley Medical Center	Joy Husmann, Intermountain Hospital
Heather Taylor, IDHW	Cristina Froude, SWDH	Skip Goddard, Lifeways
Joan Agee, St. Luke's	Bryan Taylor, Canyon Co Prosecutor	
Rhonda Robertson Beale, BCIF	Melissa Gifford, Recovery for Life	
Sgt. Richard Ferrera, Caldwell PD	Sheri Ainsworth, Saint Alphonsus	

Facilitator: Cristina

Recorder: Cristina

Timekeeper: Cristina

Purpose:

Meeting Schedule: second Wednesday of the month from 1:00-2:00 p.m.

Topic	Discussion	Decision	Speaker
Introduction and call for agenda items	<ul style="list-style-type: none"> Rhonda would like to discuss workgroups that need to be created for advisory committee. This is the first WICCC Advisory Committee Group discussed the formalities that need to be established in for the advisory committee. 	<ul style="list-style-type: none"> Recording of meeting minutes and decisions made will be required 	
Crisis Center Updates	<ul style="list-style-type: none"> Skip reported daily census numbers are increasing, things are coming to place, fully staffed now, turnover with EMT team, but that is stabilizing, client numbers are hard to predict. Building improvements completed for bathrooms and doors. Cristina reported on a letter from IDHW which stated that there would be a cut in funding in January and then again in July. 		

	<ul style="list-style-type: none"> • After further conversations with Ross Edmund from IDHW about the crisis center being new and not having the daily census to make up the budget difference with Medicaid billing in January Ross stated that the center would remain fully funded to make up that difference. A request for something in writing was made. • Heather stated that Medicaid expansion was at the root of IDHW budget cuts. • For the next fiscal year, we will need to have conversations with counties, cities, and any other potential donors start building a sustainability plan • 178 services provided in the first quarter, 104 were unduplicated. 52% reported not having insurance 39% reported having insurance, 9% unknown. Provided insurance providers reported. • Discussed barriers to receiving insurance information from clients. • Discussed Medicaid database to see if clients were covered. • Discussed that Lifeways assist client enroll into health insurance if its identified as a barrier. The group would like numbers on people who were assisted getting enrolled for medical coverage. • Rhonda discussed the eligibility lines private insurers have to find out if someone has coverage. • Discussed bi-weekly meetings to help work on the reimbursement process with various payers. Another is for outreach and communication. • Discussed the potential for Ross to write a letter on how crisis centers are established and have oversight from IDHW to help with the credentialing process for reimbursement. • Shared demographics from quarterly report that should be completed soon. • Barriers identified were transportation, stigma and education. 		
By Laws Review	<ul style="list-style-type: none"> • Reviewed by laws for WICCC. • Bylaws were created using bylaws from existing crisis center, bylaws emailed was a version created with the help of Sarah and Commissioner Kelly. • The group read section by section and provided changes and updates needed to bylaws. • The group will email Cristina as to their length of commitment to the advisory committee. • Meeting minutes and agenda will be posted on the SWDH website. 	<ul style="list-style-type: none"> • Cristina will edit the bylaws and provide a final version for the group to approve and sign at the next meeting 	

	<ul style="list-style-type: none"> It was discussed that the secretary would gather meeting minutes, agendas and provide assistance to the committee and for those reasons it should be a SWDH employee to eliminate a burden on committee members. Chair and co-chair will be voted on at the next meeting. 	<ul style="list-style-type: none"> Secretary will be provided by SWDH 	
Crisis Center Needs/Issues/Concerns	<ul style="list-style-type: none"> Workgroups in the future would need to include a committee member. Groups outside of the committee that are ongoing and could possible considered workgroups is the group that meets to work on the sustainability plan and a group that is meeting on outreach and communication. Both meet biweekly. Skip stated that things were going smoothly and there were no needs, issues or concerns. Sustainability, outreach and marketing, quality improvement were some workgroups that were identified as a potential need. 		
Meeting Selection	<ul style="list-style-type: none"> Discussed conflicts with current meeting, shared conflict that Terry Reilly had as the invited physician position for the committee. Each committee member present shared that this time and date worked for them. The group decided that the current day of the month and time works best for everyone. 	<ul style="list-style-type: none"> The committee will keep meeting as is 	
Action Items	<ul style="list-style-type: none"> Finalize and sign bylaws Provide regular updates on insurance providers for clients, how many clients are serviced at the crisis center, sustainability plan progress, post discharge appointments, outreach and marketing as standing agenda items. 		

Next Meeting

Date/Time:	October 9, 2019 from 1:00-2:30 p.m.
Location:	SWDH, 13307 Miami Lane, Caldwell in Gunderson Room or Zoom
Facilitator:	Cristina Froude
Recorder:	Cristina Froude
Agenda:	
Tabled/Outside work:	

Acronyms	CRCC- Canyon Recovery Community Center UW-United Way Treasure Valley SWDH- Southwest District Health WICCC-Western Idaho Community Crisis Center
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